



# Rodborough Parish Council

## HIRING AGREEMENT FOR RODBOROUGH PARISH COUNCIL

1<sup>st</sup> January 2010

Name of Hirer:.....  
Name of organisation (if applicable).....  
Address:.....  
.....  
Telephone numbers:.....  
Email address: .....

Rodborough Parish Council permits the Hirer to use that part of the premises/gazebo described below:

Purpose of Hiring: .....  
Period of Hiring – Date(s) .....  
Hours: from ..... to .....  
Description of room(s) and facilities to be hired:  
.....

Storage of equipment required No/Yes  
Type of music/video/film/DVD to be played .....

### **FEES**

Hiring fee: £  
Performing Rights Society Licence fee £  
Deposit payable: £  
Storage Charge: £  
**Total charge: £**

Date balance of fees is due prior to the booking.

**The Hirer agrees to observe and perform the terms and conditions contained or referred to in Rodborough Parish Council’s General Hiring Conditions for All Groups for the time being in force and as provided with this Agreement.**

**The hirer agrees to the details on this form being held by Rodborough Parish Council subject to the current Data Protection Act.**

**The Hirer understands that they are financially responsible for reimbursing the Parish Council for making good any damage occurring during the booked session.**

Signed by ..... (Please print name) .....  
(The hirer\* / For and on behalf of the hirer\*)

Signed by ..... (Please print name) .....  
(for and on behalf of the Parish Council)

Please make cheques payable to Rodborough Parish Council

**KEYS CAN BE COLLECTED DAY BEFORE BOOKING Monday – Friday 9am-12noon**

*Clerk: Theresa Mansbridge, Rodborough Community Hall, Butterow West,  
Rodborough, Stroud, Gloucestershire GL5 3TZ*

Tel: **01453 762686** Fax: **01453 767514** Email: **clerk@rodborough.gov.uk**